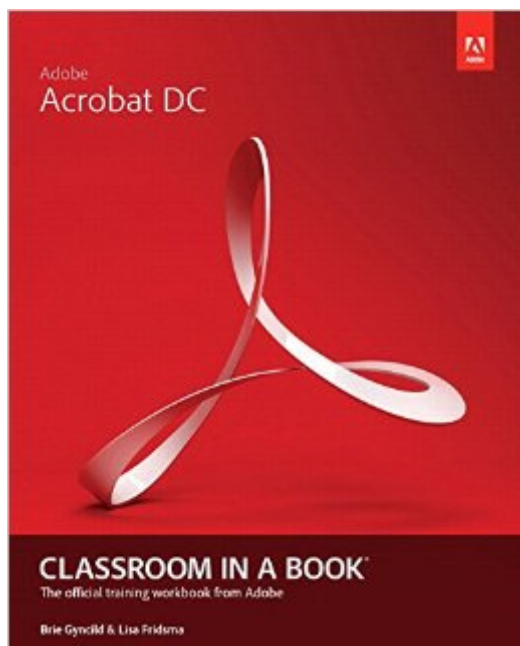


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Adobe Acrobat DC Classroom In A Book



Synopsis

Adobe Acrobat DC Classroom in a Book is the most thorough and comprehensive way for students to learn how to reliably create, edit, and sign PDF documents and forms with Adobe Acrobat DC. Each of the 13 lessons in this step-by-step, project-based guide contains a project that builds on their growing knowledge of the program, while end-of-chapter review questions reinforce each lesson. This cross-platform (Mac and Windows) book shows students how to collaborate effectively through electronic reviews, easily share their work across multiple platforms and devices (including via the new Adobe Document Cloud service), and speed up their production and business task workflow with Acrobat DC. All of the book's screenshots have been updated for the new edition, showing users how to navigate the completely overhauled user interface "a selling point for existing users of the software. Readers will also learn how to use the new Tool pane so they can easily convert files (Microsoft Office documents and graphics) to PDF and then learn how to directly edit text and images in their PDFs. They'll also learn how to use the newly refreshed tools to build PDF or web forms, speed up business workflow by gathering feedback and approval via online document reviews. And they'll learn how to create interactive forms and track responses within Acrobat, how to add signatures and security to their PDF files, and much more. All of the project files used in the book's lessons are available for readers to download at peachpit.com.

Book Information

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